

SCHEDULE A



RDAR CLASS A MEMBER: DIRECTOR NOMINATION FORM

By providing the information requested on this nomination form, the nominator and the nominee consent to RDAR collecting, using and disclosing the personal information on this form for all purposes related to the election process, including publication in RDAR reports.

**Please submit the following to nominations@rdar.ca on or before
16:00 MST on Friday, October 28, 2022**

Completed and signed Nomination

Digital photograph (headshot only)

Completed personal overview

Nomination and Declaration

The undersigned is hereby nominated to run for office as a Director of RDAR:

NOMINEE

Full Name: _____

Address: _____

City/Town: _____ Postal Code: _____

Cell Number: _____ E-mail: _____

NOMINATED BY:

Class A Member: _____

Contact: _____

Phone Number: _____ E-mail: _____

Signature: _____ Date Signed: _____

Nominee's Declaration and Acceptance

I hereby declare that:

I am over 18 years of age, legally capable and not bankrupt

I have past experience as a director and understand governance principles

I am not an employee of the Government of Alberta

I am willing and able to comply with the requirements for Directors set out in RDAR's Articles and By-Laws

I accept the nomination and consent to act as a Director should I be elected

I understand that my nomination is subject to review and approval by the RDAR Nominations Committee. I agree to participate in an interview with the Nominations Committee and provide additional information if required.

As to allowing a name to stand for election, the nominee may withdraw permission at any time.

| | | | |
|---|--|---------------------|--|
| Please disclose any real, perceived, or possible conflicts of interest if you were to serve on RDAR's Board. | | | |
| Please disclose any personal or professional relationships you have with any current serving RDAR Directors or staff. | | | |
| Signature of Nominee: | | Date signed: | |

NOMINEE PERSONAL OVERVIEW FORMS

Overview of RDAR Board Competency Requirements

Thank you for considering nomination as an RDAR Director. There are several skills that the RDAR Board requires to be considered for nomination as an RDAR director. Nominations are requested for individuals who have:

- financial credentials and expertise
- risk management expertise, including IT and cybersecurity
- governance experience and expertise
- media / communications expertise
- supply-chain / value chain management
- trade and marketing expertise

Each nominee will demonstrate, at a *minimum*:

- dedication and commitment to RDAR and its mandate
- willingness to accept broad fiduciary responsibilities and assume a duty of care
- to be of good character and integrity, valuing discretion, and respecting confidentiality
- to have a strategic mindset, demonstrating systems understanding of the agriculture and agri-food sector
- to be knowledgeable about RDAR, its mandate, culture, operations, and strategies
- understanding, acceptance, and adherence to the roles and responsibilities of a Director within RDAR's policy governance model
- the ability to lead and influence others to pursue RDAR's goals
- to be straightforward and impartial, with the ability to respectfully ask hard questions on behalf of the stakeholders the Board serves
- have a willingness to learn from colleagues and on the Board and Committees, as well as from RDAR Staff, Advisors, and experts
- the ability to show respect in all dealings with the CEO and RDAR Staff
- willingness and ability to participate in every meeting, making the necessary time commitment to perform the duties of a Director effectively, including meeting preparation and attendance of Board, Committee, and Member meetings (expect approximately 400 hours annually, over committee meetings, in-person and virtually. Meetings range from 2 hours to 2 days)

In addition to the minimum criteria described above, the Nominations Committee may also consider the following factors in evaluating candidates for election as Directors:

- outstanding professional and personal reputation and accomplishments in their field
- capacity to be an effective communicator and connector
- possess significant experience relevant to the Board and RDAR
- prior deep-knowledge, industry experience, and a keen interest in research and translating knowledge to action
- Board experience with complex multiple stakeholders and non-government organizations
- experience in strategy development and policy setting
- capacity to analyze positions and exercise sound business judgment
- ability and willingness to contribute special competencies to Board activities

The Nominations Committee recognizes the value of cultivating a Board with diverse backgrounds, experience, skills, perspectives, and opinions. RDAR's actively seeking candidates from a wide variety of backgrounds without discrimination. In furtherance of this non-discrimination policy, the Nominations Committee will ensure that the slate of candidates includes consideration of Diversity, Equity, and Inclusion.

Due to the nature of a province-wide Board, all candidates must be prepared to travel to meetings where and when requested and to maintain an ongoing connection to the Board and administration through email, texts, virtual media platforms and other technologies.

NOMINEE OVERVIEW FORMS

Nominees must complete the following form to illustrate their experience and competencies to show how they would contribute to RDAR's Board.

CANDIDATE OVERVIEW

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|---------------------------|--|
| Summary of Nominee | <i>Please describe yourself, your interest in RDAR, and in serving on RDAR's Board (200 words or less)</i> |
| Education | <i>List relevant education and / or certifications</i> |

Experience

Describe what experience that you would bring to RDAR's Board and to enrich strategy and governance (250 words or less)

DIRECTOR COMPETENCIES

| Areas of Competency | Indicate experience | Years of experience | Personal Competencies | |
|--|---------------------|---------------------|--|--|
| Agricultural Experience / Industry Knowledge | | | <i>Please evaluate your perceived competency on a scale of 0-5, where 0 is none, and 5 is expert</i> | |
| Primary producer | | | Accounting | |
| Processor | | | Brand Development | |
| Marketing | | | Education / Continuing Education | |
| Retailer | | | Extension / KTT | |
| Professional / Related Industry | | | Financial Literacy | |
| Researcher | | | Finance | |
| Government | | | Governance | |
| Sector Representation (Crops / Livestock / Other) | | | Government Relations | |
| Barley | | | Human Resources | |
| Canola | | | Investments / Private Equity | |
| Pulses | | | Legal Affairs | |
| Wheat | | | Leadership Development | |
| Other crops: | | | Media / Public Relations | |
| | | | Risk Management | |
| Beef | | | Strategy Development | |
| Dairy | | | Technology Development / Adoption / Adaption | |
| Pork | | | Years with an Association / Board / Commission | |
| Poultry | | | | |
| Other livestock: | | | RDAR | |
| | | | Association | |
| Other sectors | | | Board | |
| | | | Commission | |
| | | | | |