

## OFCAF PROGRAM ONLINE APPLICATION STEPS

Here are the steps to sending in your OFCAF Application.

1. Visit [rdar.smartsimple.ca](http://rdar.smartsimple.ca)
2. Select “**Register**” on the landing page
3. Select “**OFCAF Applicant**” from the Registration Options.
4. Fill out the Registration Form
5. You will receive an email to reset your password
6. Log into [rdar.smartsimple.ca](http://rdar.smartsimple.ca) with your new credentials
7. Select **Funding Opportunities**.
8. Read and agree to the terms and conditions of the **sub-contribution agreement**. **Please Note:**  
  
The sub-contribution agreement document opens on a different browser tab from your original application tab, you can close the opened tab after reading and continue with the application process on the original browser tab.
9. For details about the program, also click on the program guide close to the apply now sign.
10. Proceed to apply for the program by selecting **Apply Now**